

<b>Summary Box</b>	The summary box contains the specific terms and conditions for this account. Where applicable, this supersedes our General Investment Terms and Conditions.
<b>Account name</b>	Everyday Business Saver
<b>What is the interest rate?</b>	2.15% Gross*/AER** Interest is added to the account annually on 30 November.
<b>Can Suffolk Building Society change the interest rate?</b>	The interest rate on this account is variable and the Society may make changes to this rate at any time. We will notify you of any changes in accordance with the Terms and Conditions.
<b>What would the estimated balance be after 12 months based on a £10,000 deposit?</b>	If you were to open this account with <b>£10,000</b> and no further deposits or withdrawals were made, after 12 months you would earn <b>£215</b> in interest. This would result in a total balance of <b>£10,215</b> . Please note this is an illustration only and does not reflect your specific circumstances.
<b>How do I open and manage my account?</b>	<p><b>To be eligible for this account:</b></p> <ul style="list-style-type: none"> <li>• You must have authorisation to act on behalf of a UK based Limited Company, Limited Liability Partnership (LLP) or a registered charity, with an office based in one of the following postcode areas: AL, CB, CM, CO, IP, LU, NR, PE or SG.</li> <li>• Provide an opening investment between £10,000 and £1,000,000.</li> </ul> <p><b>You can open an account:</b></p> <ul style="list-style-type: none"> <li>• By providing a completed business account application form in branch or by post.</li> <li>• By providing your opening investment by cheque or electronically from your nominated business bank account.</li> <li>• By providing the requested documentation for your organisation.</li> <li>• By providing proof of identity (ID) for the business owners and authorised signatories. Acceptable forms of ID are detailed in the 'Verifying the identity of your business, charity or client account' leaflet. Alternatively, our staff will give you full details.</li> </ul> <p><b>If you change your mind:</b></p> <p>If you are not happy with your chosen account within 14 days of opening it, we will help you switch accounts or return your savings with interest.</p> <p><b>How do I manage my account:</b></p> <ul style="list-style-type: none"> <li>• You need to keep a minimum balance of £10,000 in the account.</li> <li>• The maximum that can be held in this account is £1,000,000.</li> <li>• You may invest up to the maximum balance by cash, cheque or bank transfer from your previously nominated business account.</li> <li>• A minimum of 2 signatories will be required to authorise all account instructions.</li> <li>• This is a passbook based account with statements available on request.</li> </ul>

**Can I withdraw money?**

- Yes, you can get instant access to your money whenever you need it.
- Withdrawals can be made by cash, cheque or by bank transfer the next working day to a previously nominated business account.
- Next working day withdrawals to a previously nominated business account are free of charge and limited to £25,000 per day.
- A £25 charge will apply to all CHAPS payments, below £100,000, to the previously nominated business account.

**Additional Information****\*Gross**

The rate paid with no income tax deducted.

**\*\*AER (Annual Equivalent Rate)**

A rate which illustrates what the gross rate would be if the interest was paid and added once each year.

**Changes to these terms**

Are detailed in Section 19 of our General Investment Terms and Conditions.

**Customer complaints**

Although we do all we can to provide a first-class customer service, sadly sometimes things do go wrong. Your concerns are important to us to improve quality of service and identify possible training needs.

We are committed to ensuring all complaints are fully and fairly addressed. If you have a complaint, please let us know and we will do our very best to resolve the problem. A leaflet is available detailing our complaint procedure, which you can request at any time.

**Financial Services Compensation Scheme**

Suffolk Building Society participates in the Financial Services Compensation Scheme. For full details please ask a staff member.

1850 (01/26)